

**Meeting of Full Governing Board
8th July 2024
4.30pm in School Library**

MINUTES

Governors Present	Mick Baker, Sarah Bakhtiari, James Bennett, Robin Bradshaw, Eleanor Fagan, Matt Hillier, Catherine Packham, Bronagh Shevlin, Bridget Taylor (Chair), Eugenie Teasley
Officers Present	Teresa Dee (Clerk)
In Attendance:	Sara Bailey, Richard Baker

	<u>Agenda item</u>	<u>Action</u>
1	<p>Introduction</p> <p>a) Welcome The Chair opened the meeting with a welcome.</p> <p>b) Apologies for Absence Apologies for absence received from Emma Morey.</p> <p>c) Declarations of Interest No declarations in relation to items on the agenda. The declarations register was included within the meeting pack.</p>	
2	<p>Last Meeting Dated 13th May 2024</p> <p>a) Approval of Minutes The Full Governing Body reviewed and approved and approved ten pages of minutes from the meeting held on 13th May 2024. The Chair signed the minutes as confirmation of their accuracy.</p> <p>b) Actions and Matters Arising Not Included Elsewhere on Agenda</p> <ul style="list-style-type: none"> • Item 3 – A response to comm had been drafted ready to go out in the next week. • Item 2b – Risk register was due to be discussed, but due to need for an urgent discussion following Local Authority proposals on school organisation this would now be delayed to the autumn term, In the meantime the latest drafted register would be circulated. 	
3	<p>School Finance & School Organisation – Local Authority Proposals Minutes of the discussion under this item have been recorded under supplementary confidential minutes.</p> <p>5.43pm – Matt Hillier and Eugenie Teasley left the meeting.</p>	

4	<p>Business Group Meeting of 17th June 2024</p> <p>Notes from the business group meeting of 17th June were included within meeting papers. The Business Manager provided a brief verbal update on the current financial situation. Whilst it was very early in the financial year, the budget was on plan with funds available to resurface the artificial turf pitch. Quotes were being obtained for the works with the first received being under expectations.</p> <p>a) Scheme of Delegation</p> <p>AGREEMENT – The Full Governing Board approved the scheme of delegation as presented.</p>	
5	<p>Governance</p> <p>a) Election of Chair and Vice Chair of Governors for 2024/5</p> <p>The Clerk had invited nominations for the appointment of Chair and Vice Chair for 2024/5 in advance of the meeting. Nominations had been received for Bridget Taylor as Chair of Governors and Emma Morey as Vice Chair of Governors. Bridget Taylor stepped out of the meeting whilst a vote was taken by a show of hands.</p> <p>AGREEMENT – The Full Governing Board elected Bridget Taylor as Chair of Governors and Emma Morey as Vice Chair of Governors for the 2024/25 academic year.</p>	
6	<p>Any Other Business</p> <p>a) Time of in Lieu Policy</p> <p>AGREEMENT – The Full Governing Board delegated approval of the time of in lieu policy to the Chair of Governors and Headteacher.</p> <p>b) Stringer Press</p> <p>The Chair's update in the Stringer Press would include an overview of federation discussions emphasising the commitment to make decisions that benefit the students and school community. Further information to be provided on board membership including the newer appointments and current vacancy for a younger governor.</p> <p>Meeting ended at 5.55pm Date of next meeting – 30th September 2024</p>	

Minutes approved

Signature.....Date.....