

**Meeting of Full Governing Body
15th September 2014
Training Room
4.30pm**

MINUTES

Governors Present:	Martin Allen, Mick Baker, Richard Bradford, Emma Farrell, Alison Frost, Les Gunbie, Jeremy Holtom, Reg Hook, Jennifer John, Jenny Poore, Alan Sanders, Elaine Stoner, Derek Swindells (Chair), Marilena Ward, Sarah Windsor
Officers Present:	Teresa Carter (Clerk)
In Attendance:	Richard Baker, Andrea Cummings, Chris Lee, Sue Middleton, Ros Stephen

	<u>Agenda item</u>	<u>Action</u>
	Note - The Clerk to Governors chaired the meeting for items 1 and 2	
1	Introduction a) Apologies for Absence All Governors were present at the meeting. b) Declarations of Interest Governors completed their annual declarations of business and pecuniary interests forms.	
2	Appointment of Chair and Vice Chairs There had been no nominations for the positions of Chair and Vice Chair of Governors in advance so the Clerk to Governors invited nominations at the meeting. AGREEMENT - Following receipt of nominations, which were seconded Derek Swindells was elected as Chair of Governors and Jenny Poore and Alan Sanders as Vice Chair of Governors. All three positions were until the first Full Governing Body meeting of the next academic year.	
3	Last meeting Dated 7th July 2014 a) Approval of Minutes The Full Governing Body reviewed and approved five pages of minutes from the meeting held on 7 th July 2014. b) Matters Arising Not Included Elsewhere on Agenda ACTION - Governors were requested to submit a short personal statement to the Clerk to Governors for publication on the website. Photographs would be taken prior to the next meeting to go alongside the personal statements.	All
4	School Improvement Items a) Student Outcomes 2013/14 at Key Stage 3 and 4 The Full Governing Body was provided with a PowerPoint presentation on student outcomes at both key stages for 2013/14. The following points were noted and discussed in detail with Governors: <ul style="list-style-type: none"> • A dip in GCSE results had been expected due to the year group being challenging and a change to the curriculum in some subjects. • Overall 65% of students had achieved the national measure of 5 GCSE's including English and Math's at A* - C grade. This compared to 72% achievement in 2013 and a target based on Fischer Family Trust (FFT) median predictions. • Other city schools had suffered more than Dorothy Stringer in the change to the measure to first entry as they had historically entered more children into exams early to bank results and enable students to focus on their other subjects. Others had also used modular GCSEs, which had since been phased out. 	

Signature.....Date.....

	<ul style="list-style-type: none"> • Whilst the press had been quoting that GCSE grades had risen nationally this had not been the experience at the City schools and it was thought that the press were using all GCSE entries including the early entries, which would have been a lot less in earlier years. • English and maths progress for Dorothy Stringer Year 11 students had been extremely high and more in line with the progress the previous year. • On the upside the A* - A grades were up to 27%, 44 AS qualifications had been achieved and 36 pupils gained 8 or more A*-A grades. • The disappointments had been that many of the students targeted with interventions had not performed to target and there were a number of children (4%) who achieved a grade C in English and Math's but did not gain 5 GCSEs overall. Governors suggested that the school follow up the students that had been targeted with interventions to find out from them what the school could have done to support them. • The in school pupil premium remained consistent but no improvement seen over the past year. The position looked better when comparing the schools pupil premium students' outcomes with national outcomes. • The intervention days had been well attended and teachers had given their time voluntarily over a weekend. It had been identified that the staff could not have done more in the run up to the exam period to properly prepare students. • The next change to GSCE's ahead was the measure of success using the best 8 results for each student. The current year 10s would be the first to be measured in this way.⁵⁶ • Key stage 3 progress had been measured primarily on attitude to learning (ATL). The number of awards earned had increased and students with very poor ATL reduced significantly. All departments were tracking progress and an example of the English year 9 tracking the previous year was provided to demonstrate to Governors how the pupil premium and special educational needs groups had performed against whole school cohort. <p>b) Raising Attainment Priorities Governors had received the full raising attainment plan for 2014/15 at the July 2014 meeting. The key priorities agreed at that meeting remained as follows:</p> <ul style="list-style-type: none"> • Tracking, reporting on and rewarding ATL. • Subject reviews with a focus on closing the gap. • Focus on science, DT, Business/ICT. • Quality of feedback. • Growth mindset. 	
5	<p>Reports</p> <p>a) Chair's Update The Chair of Governors provided a verbal update on issues arising and business conducted on behalf of the Governing Body since the last meeting with the Local Authority.</p> <ul style="list-style-type: none"> • Assistance with project management relating to roof replacement and PFI performance. • Lobbying counsellors regards the artificial turf pitch financial arrangements and planning required. • Induction meeting with the three new Parent Governors and agreeing future training requirements. 	
6	<p>Governance & Regular Items</p> <p>a) Review and Confirm Delegations Governors were reminded that they had indicated their preferences for links to governor business areas and that some collaborative work with the school had already commenced. Governors were asked to provide update reports on activity at the meeting scheduled for October. It was suggested that all individual Governors be given a steer on what was expected from them outside of the meetings and to avoid lengthy discussions deciding what to do at Full Governing Body meetings.</p> <p>ACTION - Clerk to Governors to finalise the list of delegation with reference to the individual governors preferences and in consultation with the Chair and Vice Chairs.</p>	TC

	<p>Further discussion took place at this point regards the next two scheduled Full Governing Body meetings been recorded under item 9 below.</p>	
7	<p>Policies & Other Documents for Approval</p> <p>a) Scheme of Delegation - Updated The Business Manager proposed that the current scheme of delegation be approved for the year with the existing level of delegations. As the committees had been disbanded it was further proposed that the section (B) and any reference relating to strategy and resources committee be deleted.</p> <p>AGREEMENT - The Full Governing Body approved in principle to the scheme of delegation subject to the removal of section B and any reference to the Strategy and Resources Committee.</p> <p>ACTION - Revised version of Scheme of Delegation to be emailed to all governors.</p> <p>b) Medical Conditions - New Governors were advised of the statutory responsibilities for schools regards supporting students with medical conditions including the development of a school policy.</p> <p>AGREEMENT/ACTION - Mick Baker was tasked with working in conjunction with the leadership team to develop a policy on supporting students with medical conditions and to bring back a proposed final version for formal adoption.</p>	<p>RS,TC</p> <p>MB</p>
8	<p>Any Other Business</p> <p>a) Pay Policy</p> <p>AGREEMENT/ACTION - The Full Governing Body tasked Jenny Poore with updating the pay policy in conjunction with the leadership team for approval by at the December meeting.</p> <p>b) Priority 27</p> <p>AGREEMENT/ACTION - The Full Governing Body tasked Martyn Allen and Alison Frost with meeting with Andrea Cummings to examine the systems in place for the children prioritised for intervention strategies.</p> <p>c) Learning Gateway (SLG) If Governors were experiencing difficulties with accessing the SLG they were asked to liaise with the Clerk to Governors.</p> <p><i>Note - Governors agreed that other than those matters recorded in the minutes there were no financial or safeguarding implications.</i></p>	<p>JP</p> <p>MA,AF</p>
9	<p>Next Meeting</p> <p>a) Strategy and Projects - October 15th It was agreed that the format of this meeting would be different to that of the regular business meetings with a less formal arrangement to encourage participation and open discussion. Issues for discussion would be around those contained within the longer strategic plan and major school projects. Individual requests for future discussion topics included the following:</p> <ul style="list-style-type: none"> • Transition between primary and secondary phases. • Partnership working. • Homework. • Parent engagement. • Digital learning. • Challenge partners. <p>ACTION - Jenny Poore as Vice Chair to work on a plan for the meeting with the leadership team.</p> <p>Meeting ended at 6.21pm</p>	<p>JP</p>

Actions Arising from Full Governing Body Meeting 15th September 2014

Actions Agreed	By Who	By When
Governors were requested to submit a short personal statement to the Clerk to Governors for publication on the website. Photographs would be taken prior to the next meeting to go alongside the personal statements	All	By Half Term
Clerk to Governors to finalise the list of delegation with reference to the individual governors preferences and in consultation with the Chair and Vice Chairs.	TC	By 15/10/14
Revised version of Scheme of Delegation to be emailed to all governors.	RS, TC	By half term
Mick Baker was tasked with working in conjunction with the leadership team to develop a policy on supporting students with medical conditions and to bring back a proposed final version for formal adoption.	MB	December meeting
The Full Governing Body tasked Jenny Poore with updating the pay policy in conjunction with the leadership team for approval by at the December meeting.	JP	December meeting
The Full Governing Body tasked Martyn Allen and Alison Frost with meeting with Andrea Cummings to examine the systems in place for the children prioritised for intervention strategies.	MA, AF	End of term
Jenny Poore as Vice Chair to work on a plan for the meeting with the leadership team.	JP	In advance of next meeting