



**Meeting of Built and Natural Environment Committee**  
**8<sup>th</sup> January 2014**  
**Head's Office**  
**4.30pm**

**MINUTES**

**Governor Members Present:** Richard Bradford, Reg Hook, Derek Swindells

**Officers Present:** Teresa Carter (Clerk), Sue Middleton, Ros Stephen, Mark Wood

<u>Agenda item</u>	<u>Action</u>
1	
<b>1 Introductions</b>	
a) <b>Apologies for Absence</b>	
Apologies for absence received from Jennifer John and Nick Lomax. Reg Hook (Vice Chair of Committee) chaired the meeting in the absence of the committee chair.	
b) <b>Declarations of Interest</b>	
There were no declarations of interest.	
c) <b>Review of Agenda and Requests for Any Other Business</b>	
The agenda was reviewed and one item for any other business accepted.	
2	
<b>2 Last meeting Dated 30<sup>th</sup> September 2013</b>	
a) <b>Approval of Minutes</b>	
The Built and Natural Environment Committee reviewed and approved four pages of minutes from the meeting held on 30 <sup>th</sup> September 2013. The Chair signed them as confirmation of their accuracy.	
b) <b>Matters Arising Not Included Elsewhere on Agenda</b>	
None	
3	
<b>3 Main Strategic Items</b>	
a) <b>Artificial Turf Pitch (ATP) – Feedback</b>	
The committee was advised that following the council planners rejection of the ATP a meeting had been held with planners at the school's request to look at alternative options. The representatives who had attended advised that indications were that if plans was resubmitted with a smaller pitch that did not put the elm trees on site at risk than planners would provide support regards addressing the light pollution and noise disturbance issues in order for the planning to be approved. A smaller pitch had not previously been an option but following rejection of the plan the football academy had agreed that there would be a willingness to financially support a smaller pitch.	
The committee discussed options including the lodging of an appeal against the planning decision. After consideration of alternative size pitches there was agreement that a full size youth pitch would provide the flexibility for use as three separate five a side pitches and that whilst the loss of potential of a full size pitch for adult matches was disappointing there was optimism that the potential income would not be affected. Furthermore a youth pitch would provide the school community with a facility suitable for students and generally would be less obtrusive would not need for the road to be redirected or the two elm trees to be felled.	
Governors were supportive of the submission of a revised plan including a full youth size pitch.	

Signature.....Date.....

**ACTION - Chairs of the Built and Natural Committee and Strategy and Resources Committee to be updated on discussions regarding submission of a revised plan for the ATP.** RH

**ACTION - The school to proceed with development and submission of a revised ATP plan, keeping governors updated with progress.** RS

**b) Catering Plans**

Following agreement to move catering I house the school leadership team had met with cater link management regards taking over the facility. During the meeting the implications on staff contracts was discussed with agreements in principle to transfer of the contracts under TUPE arrangements. All Caterlink staff involved would be communicated to within the next few days. Fair wage arrangements would benefit the existing staff by an increase in their paid rates.

Plans to provide a canopied seating area to extend the capacity were examined and it was noted that turnover would need to increase by 30% to break even and cover financial costs of the extended area.

Whilst the committee were fully supportive of the proposals reference to the strategy and resources committee was required to approve the project on the basis of the financial commitments.

**4 Other Governance and Regular Items**

**a) PFI Contract – Delivery of**

The governors were provided with a verbal update on issues in relation to the PFI contract. The variations to the building in respect of the ATP and catering projects had been raised with the PFI contractor and it was hoped that agreement would be reached during a meeting scheduled later in the week.

**5 Consent Agenda**

**a) Health and Safety Report**

The committee was advised that no issues of concern had been noted during health and safety checks. Walk rounds with the PFI contractor were likely to recommence following appointment of a new contractor liaison manager.

**6 Policies and Other Documents for Review/Approval**

**a) Accessibility Plan**

Item carried forward to next meeting

**7 Any Other Business**

**a) Site safety**

During the Ofsted inspection the open nature of the school site was noted as a particular issue creating challenges with security of the site, though it was commented upon that the school dealt with the challenges well. A discussion followed about the difficulties faced with security and it was suggested that an evaluation of risk be carried out with a view to creating an emergency plan.

**ACTION - School to develop a plan for dealing with emergency situations and bring back to committee for consideration**

Meeting ended at 5. 50pm

Date of next meeting - 28th April 2014

**Actions Arising from BNE Meeting 8<sup>th</sup> January 2014**

Actions Agreed	By Who	By When
Chairs of the Built and Natural Committee and Strategy and Resources Committee to be updated on discussions regarding submission of a revised plan for the ATP.	RH	ASAP
The school to proceed with development and submission of a revised ATP plan, keeping governors updated with progress.	RS	Ongoing
School to develop a plan for dealing with emergency situations and bring back to committee for consideration	SM/RS	By next meeting



Signature.....Date.....



Signature.....Date.....